

Risk Assessment



	Reference number	Covid-19 HRA001	Activity	Working on Harbrook Sites
PPE	Protective overalls <input checked="" type="checkbox"/>	Harness <input type="checkbox"/>	Location	Site Workshops and offices
	Hi-Viz <input checked="" type="checkbox"/>	Safety glasses or goggles <input checked="" type="checkbox"/>	Risk assessment carried out by	K.Aust
	Safety Footwear <input checked="" type="checkbox"/>	Head Protection <input checked="" type="checkbox"/>	Date of assessment	23/05/2020
	Gloves <input checked="" type="checkbox"/>	Mask <input checked="" type="checkbox"/>	Date for Re-Assessment	n/a

Applicable to	Risk Assessment Type	Risk Table	Severity (Se)	Probability (Pr)				
				Common	Likely	Possible	Rarely	Negligible
Employees	<input checked="" type="checkbox"/> Generic	Consequences		5	4	3	2	1
Contractors	<input checked="" type="checkbox"/> Specific	Death, loss of an eye, limb, etc.	5					
Visitors/Public	<input type="checkbox"/> Task	Permanent injury	4					
Pregnant Women	<input type="checkbox"/>	Reversible injury, hospital treatment required	3					
Disabled Persons	<input type="checkbox"/>	Reversible injury, first-aid treatment required	2					
Young Persons	<input type="checkbox"/>	Minor discomfort, no first-aid required	1					

Low risk	Can be considered a trivial risk with no action required	Authorised By (Area Supervisor):
Medium Risk	Efforts should be made to reduce the risk, assessing the cost of prevention against the likelihood of the event	* Risk assessments shall be authorised by the departmental Supervisor , and be reviewed within three years
High risk	You must consider suspending the operation until adequate controls are introduced and the risk re-evaluated	

Risk No.	Activity	Hazard	Current Controls	Evaluate			Additional Controls Required	Re-Evaluate		
				Se	Pr	Res		Se	Pr	Res
	Site Fabrication workshops	If not strictly following government guidance, the principles of social distancing where practical (greater than 2 metres apart). Potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	Most workstations are currently spaced out sufficiently to ensure social distancing can be observed, but as yet only loose controls are in place.	5	3	H	Site to implement strict social distancing through training/awareness, signs/notices and floor marking	3	2	L
		Contact with Contaminated Surfaces in the workshop bearing the Covid-19 virus Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	Hand washing facilities on site, and hand sanitiser provided in key points	4	4	H	Site to take staff through training and awareness for Covid- 19 and site risk assessment and controls. Company to instruct all staff they must wear gloves at all time in the workshop , staff must also wash/sanitise thier hands on a more frequent basis	3	2	L
		If other site staff entering workshops are not strictly following government guidance, the principles of social distancing where practical (greater than 2 metres apart). Potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	Other site staff aware of guidance, but formal training/awareness is required. Some home working in place	4	4	H	Site staff to recieve training/awareness, and to limit the visits to the workshops to a minimum, if required however 2 metre social distancing to be strictly observed.	4	3	M
		Risk of visitors entering the workshops unannounced, with the potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	Visitors sign in at reception, but some still able to enter the workshops on occasions wihout a site contact accompanying them	5	3	H	Site to impliment strict visitor controls, ensuring all report to reception/trade counter outer door, ensuring the rear gate access is locked. Granting access to site for only business critical visitors	3	2	L

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Risk No.	Activity	Hazard	Current Controls	Se	Pr	Res	Additional Controls Required	Se	Pr	Res
	Site Fabrication workshops	If external contractors are not strictly following government guidance, the principles of social distancing where practical (greater than 2 metres apart). Potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	Site contractor controls in place in the form of a site induction, but this needs an addition to cover Covid-19	5	3	H	Site to put together additional controls for contractors to cover Covid-19. Granting access to site for only business critical contractors	3	2	L
		If due to the task means that staff are not able to follow government guidance, the principles of social distancing where practical (greater than 2 metres apart). Potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	Some PPE is worn as standard for most tasks in the workshop such as welding/ grinding/cutting etc	4	4	H	Working less than the 2 metre guidance to only be carried out if essential, and time to be kept to a minimum. PPE must be worn, and staff given training and awareness of Covid 19 risks and site procedures	3	2	L
		Contact with external Contaminated machinery, brought in for repair possibly bearing the Covid-19 virus Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	Hand washing facilities on site, and hand sanitiser provided in key points	4	4	H	Site to take staff through training and awareness for Covid- 19 and site risk assessment and controls. Gloves to be worn whilst handling these machines. And at all times in the workshops.	3	2	L
		Contact with the site touch screen computer located by the first aid cabinate in the small office off the main workshop which may be Contaminated with Covid-19 virus Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	Hand washing facilities on site, and hand sanitiser provided in key points	5	3	H	Site to ensure that staff sanitise thier hands before and after use of the screen, operators to use disposable nitril type gloves to use the screen. Allow one person only in this office at any time, notice as such to be displayed on the entrance door.	3	2	L
		Contact with new delivery's of metal or plastic to site which could be bearing the Covid-19 virus (as science has proved the virus can survive on metal and plastic surfaces for up to 72 hours) Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	Hand washing facilities on site, and hand sanitiser provided in key points. PPE in the form of gloves are used in the workshop, but not currently enforced when handling any metal on site.	4	4	H	As part of the awareness and training around Covid-19, new procedures must include use of gloves at all time when handling any metals/plastics on site.	3	2	L
	Site Waterjet workshop	If not strictly following government guidance, the principles of social distancing where practical (greater than 2 metres apart). Potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	The three workstations are currently spaced out sufficiently to ensure social distancing can be observed, but as yet only loose controls are in place. The office within the workshop containing the computer is currently used by either of the two operatives in the workshop	5	3	H	Site to impliment strict social distancing through training/awareness, signs/notices and floor marking, this must include a strick rule of only one person in the office at any one time.	3	2	L

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Risk No.	Activity	Hazard	Current Controls	Se	Pr	Res	Additional Controls Required	Se	Pr	Res
	Site Waterjet workshop	Contact with Contaminated Surfaces in the workshop bearing the Covid-19 virus Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	Hand washing facilities on site, and hand sanitiser provided in key points	4	4	H	Site to take staff through training and awareness for Covid- 19 and site risk assessment and controls. Gloves to be worn whilst handling these machines. And at all times in the workshops..	3	2	L
		Contact with Contaminated Surfaces on the shared Forklift Truck in the workshop bearing the Covid-19 virus Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	Hand washing facilities on site, and hand sanitiser provided in key points	4	4	H	Site to take staff through training and awareness for Covid- 19 and site risk assessment and controls. Gloves to be worn whilst using the shared Forklift truck. And at all times in the workshops.	3	2	L
		If other site staff entering the waterjet workshop are not strictly following government guidance, the principles of social distancing where practical (greater than 2 metres apart). Potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	Other site staff aware of guidance, but formal training/awareness is required. Some home working in place	4	4	H	Site staff to receive training/awareness, and to limit the visits to the workshops to a minimum, if required however 2 metre social distancing to be strictly observed.	4	3	M
		Risk of visitors entering the waterjet workshop unannounced, with the potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	Visitors sign in at reception, but some still able to enter the workshops on occasions without a site contact accompanying them	5	3	H	Site to implement strict visitor controls, ensuring all report to reception/trade counter, ensuring the rear gate access is locked. Granting access to site for only business critical visitors	3	2	L
		If external contractors are not strictly following government guidance, the principles of social distancing where practical (greater than 2 metres apart). Potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	Site contractor controls in place in the form of a site induction, but this needs an addition to cover Covid-19	5	3	H	Site to put together additional controls for contractors to cover Covid-19. Granting access to site for only business critical contractors	3	2	L
		Contact with the site touch screen computer located by the first aid cabinete in the small office off the main workshop, or the one in the waterjet office which may be Contaminated with Covid-19 virus Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	Hand washing facilities on site, and hand sanitiser provided in key points	5	3	H	Site to ensure that staff sanitise thier hands before and after use of the screen, operators to use disposable nitril type gloves to use the screen. Allow one person only in this office at any time, notice as such to be displayed on the entrance door.	3	2	L

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Risk No.	Activity	Hazard	Current Controls	Se	Pr	Res	Additional Controls Required	Se	Pr	Res
	Site Waterjet workshop	Contact with new delivery's of metal to site which could be bearing the Covid-19 virus (as science has proved the virus can survive on metal surfaces for up to 72 hours) Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	Hand washing facilities on site, and hand sanitiser provided in key points. PPE in the form of gloves are used in the workshop, but not currently enforced when handling any metal on site.	4	4	H	As part of the awareness and training around Covid-19, new procedures must include use of gloves at all time when handling any metals on site.	3	2	L
	Site Stores	If not strictly following government guidance, the principles of social distancing where practical (greater than 2 metres apart). Potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	The two staff have seperate offices so social distancing can be observed, but as yet only loose controls are in place. When in the stores area, there is sufficient room to social distance, but this needs formalising, as workshop staff do enter this area on occations.	5	3	H	Site to impliment strict social distancing through training/awareness, signs/notices and floor marking, and should limit the access to workshop and other staff to a minimum.	3	2	L
		If not currently possible to strictly following government guidance, the principles of social distancing where practical (greater than 2 metres apart) when serving customers at the trade counter. Potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	Hand washing facilities on site, and hand sanitiser provided in key points, and notices in place	5	3	H	A barrier to be erected across the outside entrance to the trade counter with notices to all visitors/contractors/customers/delivery drivers to not to enter but ring the bell and wait for harbroom staff to deal with them, maintaining the social distance rules. Gate to rear yard locked.	3	2	L
		Contact with Contaminated Surfaces in the workshop bearing the Covid-19 virus Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	Hand washing facilities on site, and hand sanitiser provided in key points	4	4	H	Site to take staff through training and awareness for Covid- 19 and site risk assessment and controls. It needs to put in place regular cleaning of shared surfaces , backed up by use of PPE such as gloves.	3	2	L
		Contact with new delivery's of metal or pl;astic to stores which could be bearing the Covid-19 virus (as science has proved the virus can survive on metal and plastic surfaces for up to 72 hours) Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	Hand washing facilities on site, and hand sanitiser provided in key points. PPE in the form of gloves are used in the workshop, but not currently enforced when handling any metal on site.	4	4	H	As part of the awareness and training around Covid-19, new procedures must include use of gloves at all time when handling any metals/plastics on site.	3	2	L
	Site Office Block	If not strictly following government guidance, the principles of social distancing where practical (greater than 2 metres apart). Potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	There are a maximum of six people in the office block, and the current set up allows for ggod social distancing, with most in seperate offices, but this will need formalising.	5	3	H	Site to impliment strict social distancing through training/awareness, signs/notices and floor marking, and should limit the access to the officies by other staff to a minimum.	3	2	L

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Risk No.	Activity	Hazard	Current Controls	Se	Pr	Res	Additional Controls Required	Se	Pr	Res
	Site Office Block	Contact with Contaminated Surfaces in the offices bearing the Covid-19 virus Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	Hand washing facilities on site, and hand sanitiser provided in key points	4	4	H	Site to take staff through training and awareness for Covid- 19 and site risk assessment and controls. It needs to put in place regular cleaning of shared surfaces , in particular is shared computer key boards and phones in the admin office	3	2	L
		Contact with Contaminated Surfaces in the office kitchen areas bearing the Covid-19 virus Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	Hand washing facilities on site, and hand sanitiser provided in key points	4	4	H	Site to take staff through training and awareness for Covid- 19 and site risk assessment and controls. It needs to put in place regular cleaning of shared kitchen areas to include fridges, kettles microwave ovens etc	3	2	L
		Risk of visitors entering the offices unannounced, with the potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	Visitors sign in at reception, but are still able to enter the offices on occasions without a site contact accompanying them	5	3	H	A barrier to be erected across the outside entrance to the trade counter with notices to all visitors/contractors/customers/ delivery drivers to not to enter but ring the bell and wait for harbrook staff to deal with them, maintaining the social distance rules. Gate to rear yard locked.	3	2	L
		If external contractors are not strictly following government guidance, the principles of social distancing where practical (greater than 2 metres apart). Potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	Site contractor controls in place in the form of a site induction, and they sign in at the reception desk, but this needs an addition to cover Covid-19	5	3	H	Site to put together additional controls for contractors to cover Covid-19, site to put up notices asking them to wait outside for a site contact. Granting access to site for only business critical contractors	3	2	L
	Site Canteen	If not strictly following government guidance, the principles of social distancing where practical (greater than 2 metres apart). Potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	The current canteen area is not large enough to allow for social distancing during break times with the current numbers of employees.	5	3	H	Two people only at any one time in the canteen, with a perspex screen across the middle of the tables (one person either side), staff also have the option to eat in their cars alone. Site to liaise with "Spin-it" as regards this arrangement.	3	2	L
		Contact with Contaminated Surfaces in the site canteen bearing the Covid-19 virus Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	Hand washing facilities on site, and hand sanitiser provided in key points	4	4	H	Site to take staff through training and awareness for Covid- 19 and site risk assessment and controls. It needs to put in place regular cleaning of the canteen to include fridges, kettles microwave ovens, surfaces, door handles etc. Hand washing to be done at the station outside the canteen, no handwashing inside the canteen.	3	2	L

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Risk No.	Activity	Hazard	Current Controls	Se	Pr	Res	Additional Controls Required	Se	Pr	Res
	Site Canteen	Risk of visitors/ contractors entering the canteen unannounced, with the potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	Visitors/contractors sign in at reception, but are still able to enter other areas on occasions without a site contact accompanying them	5	3	H	Site to implement strict visitor/contractor controls, ensuring all report to reception/trade counter, with notices asking them to wait in reception for a site contact, and ensuring they know not to use the canteen during this pandemic. Staff only sign on the door	3	2	L
	Site Toilets	Contact with Contaminated Surfaces in the site toilets bearing the Covid-19 virus Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	Hand washing facilities on site, and hand sanitiser provided in key points	4	4	H	Site to take staff through training and awareness for Covid-19 and site risk assessment and controls. It needs to put in place regular cleaning of the toilets, access to hand washing and sanitiser. Sanitiser to be placed on the wall outside the toilet, to use before/after, wipes inside to sanitise equipment prior to use. Instruction notices to be posted outside toilets	3	2	L
		Risk of visitors/ contractors using site toilet facilities, with the potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	Visitors/contractors sign in at reception, and currently can use the site toilet facilities	5	3	H	Site to implement strict visitor/contractor controls, ensuring all report to reception/trade counter, with notices asking them to wait outside for a site contact, and ensuring they know to observe strict hygiene measures when using site toilets during this pandemic	3	2	L
	Use of company vehicles	Contact with Contaminated Surfaces in the site vehicles bearing the Covid-19 virus Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	Hand washing facilities on site, and hand sanitiser provided in key points	4	4	H	Site to take staff through training and awareness for Covid-19 and site risk assessment and controls. It needs to put in place regular cleaning of site vehicles, and carry wipes and sanitiser in each vehicle	3	2	L
		If not strictly following government guidance, the principles of social distancing where practical (greater than 2 metres apart). Potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	There are times where it is necessary for more than one person to travel in a company vehicle, currently there are no controls for this.	5	3	H	Site to take staff through training/awareness of Covid-19, unless absolutely unavoidable, the company should insist on one person only in a vehicle, if this cannot be achieved face coverings must be worn, and ventilation increased where possible.	4	3	M
	Yardman Gas Deliveries	Contact with Contaminated Surfaces in the site vehicles bearing the Covid-19 virus Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	Hand washing facilities on site, and hand sanitiser provided in key points	4	4	H	Site to take staff through training and awareness for Covid-19 and site risk assessment and controls. It needs to put in place regular cleaning of site vehicles, and carry wipes and sanitiser in each vehicle	3	2	L

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	Yardman Gas Deliveries	If not strictly following government guidance, the principles of social distancing where practical (greater than 2 metres apart) when delivering gas Potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	Each customer should have in place their own Covid-19 arrangements, which need to be followed. Harbrook arrangements for deliveries need to be formalised	5	3	H	Site to take staff through training/awareness of Covid-19, one person only in a vehicle which is standard, site to liaise with customers as to their Covid-19 arrangements, staff must carry wipes and sanitiser in the vehicle. Social distancing must be observed when delivering to customer premises.	3	2	L
		Contact with gas bottles being metal which could be bearing the Covid-19 virus (as science has proved the virus can survive on metal and plastic surfaces for up to 72 hours) Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	PPE in the form of gloves are used during deliveries when handling all gas bottles	4	4	H	Site to take staff through training/awareness of Covid-19, one person only in a vehicle which is standard, site to liaise with customers as to their Covid-19 arrangements, staff must carry wipes and sanitiser in the vehicle	3	2	L
	Working off Site	If not strictly following government guidance, the principles of social distancing where practical (greater than 2 metres apart) whilst working off site Potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	Each customer should have in place their own Covid-19 arrangements, which need to be followed. Harbrook arrangements for deliveries need to be formalised as part of the risk assessment and method statements	5	3	H	Site to impliment strict social distancing through training/awareness .Need to liase with the customer as to thier Covid-19 arrangements, Harbrook RAMS need to cover Covid-19	3	2	L
		Contact with Contaminated Surfaces in the workshop bearing the Covid-19 virus Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	Each customer should have in place thier own Covid-19 arrangements, which need to be followed. Harbrook arrangements for deliveries need to be formalised as part of the risk assessment and method statements	5	3	H	Site to impliment strict social distancing through training/awareness .Need to liase with the customer as to thier Covid-19 arrangements, Harbrook RAMS need to cover Covid-19	3	2	L
		Contact with metal to used on site, and own equipment site which could be bearing the Covid-19 virus (as science has proved the virus can survive on metal serfaces for up to 72 hours) Potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	PPE in the form of gloves are used to handle metal and equipment, but not currently enforced.	4	4	H	As part of the awareness and training around Covid-19, new procedures must include use of gloves at all time when handling any metals, allequipment used needs to be cleaned/sanitised before and after use.	3	2	L

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Risk No.	Activity	Hazard	Current Controls	Se	Pr	Res	Additional Controls Required	Se	Pr	Res
	Deliverys/Collections from Site	If not strictly following government guidance, the principles of social distancing where practical (greater than 2 metres apart) went diliveries/collections take place on the yard Potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	Yardman or another employee will liase with the vehicle driver to load or off load the vehicle with the site Forklift truck. Currently there is o strick rule ensuring the driver stays in his vehicle cab during this process	5	3	H	Site to impliment strict social distancing through training/awareness .Need to liase with the companys as to the Covid-19 arrangements when coming onto site, and the driver remaining in the cab to ensure social distancing, when to open vehicle doors/curtains etc social distancing to be observed.	3	2	L
	First Aid Treatment on site	If not strictly following government guidance, the principles of social distancing where practical (greater than 2 metres apart) whilst given first aid treatment on site Potential for exposure to Covid-19 through asymptomatic or symptomatic individuals e.g. coughing and sneezing leading to the inhalation of droplets of body fluids carrying the virus	PPE available in the form of masks and gloves, hand washing facilities on site, and hand sanitiser provided in key points	5	3	H	PPE control measures required. >First Aider/Appointed Person - Surgical face shield, surgical mask, safety glasses, disposable plastic apron and disposable nitrile gloves must be worn when attending to the IP in ALL CIRCUMSTANCES (including exhibiting potential symptoms of Covid-19). > IP (Injured Person) - Surgical face mask must also to be worn by IP whilst undergoing treatment in addition to transport to and from home/hospital. > ANY used PPE i.e - surgical face masks, disposable apron and gloves to be disposed of as clinical waste after use in the above circumstances. Safety glasses may be thoroughly washed in soap and	4	3	M
	Handwash Stations	If staff do not have access to handwash stations that work, or do not use them fequently, there is a potential for exposure to Covid-19 through contact with contaminated surfaces as a result of asymptomatic or symptomatic individuals. Transfer of this contamination from hands to face/mouth/eyes.	Hand washing facilities on site, and hand sanitiser provided in key points, but station by canteen in main workshop needs servicing.	5	3	H	Site to ensure all handwash stations are serviced and regularly replenished, staff need to be encouraged to wash hands more frequently as per government advice.	3	2	L
	Emplyees, Visitors and Contractors Entering site	There is a risk of any person enering site with Covid-19 with the potential to spread the virus to others via coughing and sneezing leading to the inhalation of droplets of body fluids, or contaminating surfaces that others may touch	PPE available in the form of masks and gloves, hand washing facilities on site, and hand sanitiser provided in key points	5	3	H	Site to put in place Covid -19 daily health decalaration sheets that all employees, visitors and contractors must sign daily. This will eliminate the risk from those displaying symtoms, but there will still remain a risk from those who display no symptoms in the early days of contracting the virus.	4	3	M